

BUSINESS EDUCATION, FBLA, AND SKILL STANDARDS ALIGNMENT

CAREER MAJORS	Business Management	Accounting Services	Administrative Support	Legal Office	Medical Office	Information Processing	Financial Services	Office/Clerical
RECOMMENDED COURSES	*Computer & Technology Applications *Accounting I *Business Law or Business Economics *Business Management	*Computer & Technology Applications *Accounting I *Accounting II	*Computer & Technology Applications *Accounting I *Electronic Office	*Computer & Technology Applications *Word Processing *Business Law *Legal Office *Electronic Office	*Computer & Technology Applications *Word Processing *Medical Office	*Computer & Technology Applications *Advanced Computer Applications *Electronic Office	*Computer & Technology Applications *Accounting I *Financial Services I *Financial Services II	4 Courses in Business Education Curriculum
FBLA EVENTS	*Business Law *International Business *Business Economics *Marketing *American Enterprise *Partnership w/ Business *Chapter Annual Business Report *Parliamentary Procedure *Intro. to Parliamentary *Job Interview *Emerging Business Issues	*Accounting I *Accounting II *Business Math *Business Calculations *Job Interview	*Business Procedures *Business Communication *Word Processing I *Word Processing II *Desktop Publishing *Job Interview *Multimedia	*Business Law *Entrepreneurship *Business Plan Project *Parliamentary Procedure *Intro. to Parliamentary Procedure *Job Interview	*Job Description Manual *Entrepreneurship *Job Interview	*Computer Concepts *Computer Applications *Technology Concepts *Web site Development *Job Interview *Multimedia *Networking Concepts *JAVA *Website Development	*Accounting I *Accounting II *Business Math *Economics *Business Calculations *Job Interview	*Intro. to Business *Intro. to Business Communication *Community Service Project *Public Speaking *Impromptu Speaking *Job Interview *Emerging Business Issues
SKILL STANDARDS—ADM. SUPPORT	OA 001-020 OB 001-008 OC 001-003 OE 001-002 EA 001-013 EB 001-008 AA 001-005	OA 001-020 OB 001-008 OC 001-003 OE 001-002 EA 001-013 EB 001-008 AA 001-005	OA 001-020 OB 001-008 OC 001-003 OD 001-002 OE 001-002 OF 001-028 EA 001-013 EB 001-008 AA 001-005 AB 001-007	OA 001-020 OB 001-008 OC 001-003 OD 001-002 OE 001-002 OF 001-028 EA 001-013 EB 001-008 AA 001-005 AB 001-007	OA 001-020 OB 001-008 OC 001-003 OD 001-002 OE 001-002 OF 001-028 EA 001-013 EB 001-008 AA 001-005 AB 001-007	OA 001-020 OB 001-008 OE 001-002 OF 001-028 EA 001-013 EB 001-008	OA 001-020 OB 001-008 OC 001-003 OE 001-002 EA 001-013 EB 001-008 AA 001-005	OA 001-020 OB 001-008 OE 001-002 EA 001-002 EB k001-008 AB 001-007
SKILL STANDARDS--FINANCIAL	OA 002-003 OB 001-003 OC 001-008 OD 001-006 OE 001-004 OF 001-004 OG 015-016 EA 001-008 EB 001-013 EC 001-005 AA 001-004 AB 001-003 AC 001-004 AD 001-004 AE 001-004, 005, & 006 AF 004	OA 001-003 OB 001-003 OC 001-008 OD 001-006 OE 001-004 OF 001-005 OG 001-016 EA 001-008 EB 001-009 EC 001-005 EC 010-013 AA 001-004 AB 001-003 AC 001-004 AD 001-005 AE 001, 003, 004, 005, 006	OA 002-003 OB 001-003 OC 001-008 OD 001-006 OE 001-004 OF 001-004 EA 001-008 EB 001-013 EC 001-005 AA 002-004 AB 003 AC 001-004 AD 004	OA 002-003 OB 001-003 OC 001-008 OD 001-006 OE 001-004 OF 001-004 EA 001-008 EB 001-013 EC 001-005 AA 002-004 AB 001-003 AC 001-004	OA 002-003 OB 001-003 OC 001-008 OD 001-006 OE 001-004 OF 001-004 EA 001-008 EB 001-009 EC 001-006 OC 010-013 AA 002-004 AB 001-003 AC 001-004	OA 002-003 OB 001-003 OC 001-008 OD 001-006 OE 001-004 OF 001-004 EA 001-008 EB 001-013 EC 001-006 AA 002-004 AB 001-003 AC 001-004	OA 001-003 OB 001-003 OC 001-008 OD 001-006 OE 001-004 OF 001-005 OG 001-016 EA 001-008 EB 001-013 EC 001-006 AA 002-004 AB 001-003 Ab 001-003 Ac 001-004 AD 001-005 AE 001-006 AF 001-004	OA 002-003 OB 001-003 OC 001-008 OD 001-006 OE 001-004 OF 001-004 OG 001-016 EB 001-013 EC 001-005 AA 001-004 AB 001-003 AC 001-004

