

KENTUCKY FBLA STATE VOTING ASSEMBLY PROCEDURES

1. The Vice President will preside over the voting assembly with the assistance of the Secretary and the Parliamentarian.
2. Delegates will be assigned seats by chapter.
3. When all delegates have been seated, the Parliamentarian will then read the voting guidelines from the Kentucky Bylaws.
4. The Secretary will call the roll and determine the total number of delegates present.
5. As the roll is being taken, the proper number of ballots will be handed to each chapter's delegates. After the roll has been taken and ballots have been distributed, the delegates will cast their votes.
6. Starting time of the voting assembly will be announced during the voting delegates assembly and will be printed in the conference program. Delegates should be present at the time designated. No delegates will be seated **after** roll call begins, thereby forfeiting their chapter's vote.
7. All voting delegates will remain in the voting room until all election returns have been tabulated and all winners are definite. In the event of a tie for an office, delegates will be asked to recast their votes for the candidates running for that office.
8. Two advisers from the State Executive Council will remain in the voting room for the entire voting assembly to ensure proper delegate behavior.